UNITED STATES BANKRUPTCY COURT SOUTHERN DISTRICT OF NEW YORK



Electronic Filing of Proof of Claim

November 2013

Effective Tuesday, November 12, 2013, proofs of claim and amended proofs of claims can be created and filed electronically through the Court's website, except in cases where there is a Claims and Noticing Agent assigned. The electronic filing of proofs of claim and amended proofs of claim is strongly encouraged. This guide will outline the steps needed to create and electronically file a Proof of Claim.

- A Proof of Claim may be filed electronically for all chapters, except cases with a claims and noticing agent. A login and password is not required.
- Do not upload a completed Proof of Claim form as an attachment to the electronically filed claim.
- The name and complete address of the creditor must be entered on the screen so that it appears on the proof of claim form. If an attorney is filing the claim on behalf of a creditor, the attorney should also enter his/her name and address. The name and title, if any, of the person authorized to file the claim is required on the claim form.

The filing of a proof of claim electronically on this court's website shall constitute the filer's approved signature and have the same force and effect as if the individual signed a paper copy of the document and the provisions of 18 U.S.C. § 152 shall apply to such filing.

Penalty for filing a fraudulent claim: Fine of up to \$500,000 or imprisonment for up to 5 years, or both. 11 U.S.C. §§ 152 and 3571.

Questions regarding the filing of a Proof of Claim can be answered by the Help Desk at (212) 284-4040.

Filing a Proof of Claim or an Amended Proof of Claim

1. From the Court's Home page, click "File A Proof of Claim."

2. On the "Electronic Filing of Proof of Claim" screen, click "Submit A Proof of Claim or Amended Proof of Claim."

Electronic Filing of Proof of Claim

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 attorney should also enter his/her name and address. The name and title, if any, of the person authorized to file the claim is required on the claim
 form.
- Please do not upload a completed Proof of Claim as an attachment to the electronically filed claim. Attaching a completed Proof of Claim will result in multiple versions of the Proof of Claim to be filed. If filing an Amended Proof of Claim, the attachment of the previously filed claim is allowed.

The filing of a proof of claim electronically on this court's website shall constitute the filer's approved signature and have the same force and effect as if the individual signed a paper copy of the document and the provisions of 18 U.S.C. § 152 shall apply to such filing.

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Submit A Proof of Claim or Amended Proof of Claim

Guide to Filing A Proof of Claim Electronically B10 Form Instructions Mega Case List with Approved Claims and Noticing Agent

- 3. Enter all case and creditor information.
 - A. Enter the case number in which the claim is being filed in.
 - B. Enter the name of the Creditor filing the claim.
 - C. Select the party filing the claim by using the drop down list for the "Filed by" box *(i.e., creditor, creditor attorney, debtor, debtor attorney or trustee).*
 - D. Read the Redaction Notice and ensure the information being filed is in compliance. Check the Redaction box.

United States Bankruptcy Court Southern District of New York				
File Claim Case Number 13-10001 Name of Creditor ABC Filed by Creditor				
IMPORTANT NOTICE OF REDACTION RESPONSIBILITY: All filers must redact: Social Security or taxpayer-identification numbers; dates of birth; names of minor children; and financial account numbers, in compliance with Fed. R. Bankr. P. 9037. This requirement applies to all documents, including attachments.				
Next				
NOTE: This form should not be used to make a claim for an administrative expense arising after the commencement of the case. A "request" for payment of an administrative expense may be filed pursuant to 11 U.S.C. § 503.				
Recent security enhancements require Internet Explorer 8 or the latest Chrome/Firefox web browser				

4. Click *Next*.

5. If multiple Creditors contain the letters/words entered in the "Name of Creditor" box on the initial screen, a pick list screen will appear.



Verify the creditor information and click the radio button next to the Creditor that should be linked to the Proof of Claim. If none of the creditors listed is the filer, add a new one by clicking on the radio button next to "Creditor not listed."

6. The electronic Proof of Claim screen appears. Verify the case information (debtor's name and case number) and the creditor information.

United States Bankruptcy Court S	outhern District of New York
Debtor ** Case Number	Jackson Jonathan 13-10001
Name of Creditor Address where notices should be sent	ABC Corporation 123 Credit Lane New York, NY 10004
Telephone Number:	
Email:	Notice Address

<u>If "Creditor not listed" is selected in the previous screen, enter in the full creditor's name, full</u> <u>address where notices should be sent, and the telephone number.</u>

Debtor **	Jackson Jonathan
Case Number	13-10001
Name of Creditor	ABC Corporation ×
Address where notices	
should be sent	
(City, State, Zip)	
Telephone Number:	
Email:	

<u>NOTE:</u> The Bankruptcy Court for the Southern District of New York requests users, creating and filing their claims electronically, to provide a telephone number for the Creditor's contact person.

If the address where notices should be sent differs from where the payment should be sent, click of	n
checkbox next to "Payment Address differs from Notice Address."	

United States Bankruptcy Court Southern District of New York			
Debtor **	Jackson Jonathan		
Case Number	13-10001		
Name of Creditor	ABC Corporation		
Address where notices should be sent	123 Credit Lane New York, NY 10004		
Telephone Number:			
Email:			
Payment Address differs from Notic	e Address		
Address where payments should be sent			
(City, State, Zip)			
Telephone Number:			
Email:			
Check this box to indicate that thi amends a previously filed claim. Court Claim Number: V Filed on: VV;	s claim Check box if you are aware anyone else has filed a proo relating to your claim. Attac statement giving particulars	that of of claim ch copy of	

Enter the name and contact information for where the payment should be sent.

7. If you are filing a claim that amends a previously filed claim, click the box next to "Check this box to indicate that this claim amends a previously filed claim." A pop up box displays the message "NOTE – you should only amend a claim if you are the original claimant or the transferee of the claim." If you are the original claimant or the transferee, click OK.

Check this bo amends a pre	ox to indicate that this claim viously filed claim.	Check box if you are av anyone else has filed a relating to your claim. A	vare that proof of claim Attach copy of
Court Clair			' S.
Filed on:	Message from webpage	23	
1. Amount of Cla If all or part of you If all or part of you	NOTE - you shoul or the tranferee of	d only amend a claim if you are the original claimant the claim.	: complete item 4.
Check this box if c			ch itemized
statement of all int		ОК	
If you have entered a clai			ief explanation.
Comment:			

A drop down list appears with the claim numbers of any previously filed claims associated with the creditor entered. Select the claim number that is being amended.

Check this box to indicate that this claim	Check box if you are aware that
amends a previously filed claim.	anyone else has filed a proof of claim
Court Claim Number:	relating to your claim. Attach copy of statement giving particulars.

The "Filed on" date will automatically populate based on the claim number selected.

- 8. Enter the following information:
 - 1 Amount of the Claim as of Date Case Filed
 - 2 Basis for Claim

.....

- 3 Last four digits of any number by which the creditor identifies the debtor (if any)
 4 Secured portion of Claim (if any)
 5 Priority portion of Claim (if any)

Note: For an explanation of each section, click on the instruction hyperlink listed in each section.

1.	Amount of Claim as of Date Case Filed:					
	If all or part of your claim is secured, complete item 4 below; however, if all of your claim is unsecured, do not complete item 4.					
	If all or part of your claim is entitled to priority, complete item 5.					
	Check this box if claim includes interest or other charges in addition to the principal amount of the claim. Attach itemized statement of all interest or additional charges.					
If you	a have entered a claim amount of \$0, the claim amount is unknown, or the claim is unliquidated, please enter a brief explanation.					
Com	ment:					
2.	Basis for Claim: (See instruction #2)					
3.	Last four digits of any number by which creditor identifies debtor:					
	3a. Debtor may have scheduled account as: (See instruction #3a)					
	3b. Uniform Claim Indentifier (optional): (See instruction #3b)					
4.	Secured Claim (See instruction #4)					
	Check the appropriate box if your claim is secured by a lien on property or a right of setoff and provide the requested information.					
	Nature of property or right of setoff: Real Estate Motor Vehicle Other					
	Value of Property: \$					
	Annual Interest Rate: 🛛 % 🗆 Fixed or 🗆 Variable					
	Amount of arrearage and other charges <u>as of time case filed</u> included in secured claim, if any: \$					
	Basis for perfection:					
	Amount of Secured Claim: \$					
5.	Amount of Claim Entitled to Priority under 11 U.S.C. §507(a): \$					
	If any portion of your claim falls in one of the following categories, check the box and state the amount.					
	Specify the priority of the claim:					
	Domestic support obligations under 11 U.S.C. § 507(a)(1)(A) or (a)(1)(B).					
	Wages, salaries, or commissions (up to \$12,475),* earned within 180 days before the case was filed or the debtor's business ceased, whichever is earlier - 11 U.S.C. § 507(a)(4).					
	Contributions to an employee benefit plan - 11 U.S.C. § 507(a)(5).					
	Up to \$2,775* of deposits toward purchase, lease, or rental of property or services for personal, family, or household use - 11 U.S.C. § 507(a)(7).					
	Taxes or penalties owed to governmental units - 11 U.S.C. § 507(a)(8).					
	□ Other - Specify applicable paragraph of 11 U.S.C. § 507(a)().					
	* Amounts are subject to adjustment on 4/01/16 and every 3 years thereafter with respect to cases commenced on or after the date of adjustment.					

9. If filing supporting documentation for the Proof of Claim, review and complete section 7.

 Documents: Attached are redacted copies of any documents that support the claim, such as promissory notes, purchase orders, invoices, itemized statements of running accounts, contracts, judgments, mortgages, security agreements, or, in the case of a claim based on an open-end or revolving consumer credit agreement, a statement providing the information required by FRBP 3001(c)(3)(A). If the claim is secured, box 4 has been completed, and redacted copies of documents providing evidence of perfection of a security interest are attached. If the claim is secured by the debtor's principal residence, the Mortgage Proof of Claim Attachment is being filed with this claim. (See instruction #7, and the definition of "redacted".) DO NOT SEND ORIGINAL DOCUMENTS. ATTACHED DOCUMENTS MAY BE DESTROYED AFTER SCANNING. 			
If the documents are not available, please explain:			
Attachments:			
 Necessary documentation can be attached to the Proof of Claim after the information for the form is submitted. 			
 Attachments to the Proof of Claim are required to be PDF files. 			
 Attachments to the Proof of Claim are NOT to exceed 20 Mb in size. 			
Multiple attachments to the Proof of Claim are permitted.			
 Do not upload a completed Proof of Claim form as an attachment to this filing. Attaching a completed Proof of Claim will result in multiple versions of the form being filed (the electronically created proof of claim form plus the proof of claim attached). If filing an Amended Proof of Claim, the attachment of the previously filed claim is allowed. 			
Do you wish to attach supporting documentation? • Yes • No			

All supporting documents must be in PDF format and must not exceed 20 MB in size. If supporting documentation is to be filed, click the "Yes" radio button. Otherwise, select the "No" radio button.

10. In section 8, select the appropriate checkbox indicating the role of who is filing the claim. Enter the signature and title of the filer. If a different address and telephone number of the filer is needed, check the box next to "Address and telephone number (if different from notice address above):" and enter the information.

8. Signature (See instruction #8)				
Check the appropriate box.				
I am the creditor.	e I am the creditor's authorized agent.	I am the trustee, or the authorized agent. (See Bankruptcy Rule 3004)	debtor, or their 4.)	☐ I am a guarantor, surety, indorser, or other codebtor. (See Bankruptcy Rule 3005.)
I declare under penalty of perjury that the information provided in this claim is true and correct to the best of my knowledge, information, and reasonable belief.				
Signature*	John Doe	*]	Print name (requi	ired)
Title	Agent			
Company				
Address and telephone number (if different from notice address above):				

The filing of a proof of claim electronically on this court's website shall constitute the filer's approved signature and have the same force and effect as if the individual signed a paper copy of the document and the provisions of 18 U.S.C. §152 shall apply to such filing.

The electronic filing of a proof of claim in accordance with the Clerk's procedures shall constitute entry of the proof of claim in the claims register maintained by the Clerk pursuant to Fed. R. Bankr. P. 5003.

- 11. Enter the Verification Code at the bottom of the screen.
- 12. Click Submit Claim.

NOTE: If a required field is not completed, the following message appears:

Message	from webpage 🛛
⚠	Missing a required field
	ОК

Click the "OK" button and the cursor will appear in the box that is missing information.

13. If no attachments were indicated in section 7 (step 9), proceed to step 14. If attachments were indicated in section 7 (step 9), the Supporting Documentation screen appears.

United States Bankruptcy Court Southern District of New York	
SUPPORTING DOCUMENTATION (files should be limited to 20 MB Mb in size.)	
Browse No file selected.	
Add Attachment File Proof of Claim	

Click *Browse* to select the location of the PDF file of the supporting documentation.

If multiple PDFs need to be filed for a Proof of Claim, click Add Attachment.

Once all PDFs have been attached, click File Proof of Claim.

14. The proof of claim has been submitted. Print out a copy of the confirmation screen, which includes the claim number assigned to the Proof of Claim.

United States Bankruptcy Court Southern District of New York
Successful verification
Processing
Your claim was successfully filed in case number 13-10001. Your claim number is 14.
Open in new window: Click 14 to view/print your filed claim.
Note: Any attachment(s) added will NOT be available to view/print unless you have a Pacer account.
File additional claims

To view the Proof of Claim submitted, click on the hyperlink of the claim number. An ECF login and password is not required to view the Proof of Claim. To view any attachments, ECF will prompt for a login and password.

The next page is an example of the Official Bankruptcy Proof of Claim (B10) form for a Proof of Claim filed electronically.

13-10001-shl Claim 14-1 Filed 10/18/13 Pg 1 of 2

Name Obelots:	FILED U.S. Bankruptcy Court Southern District of New York 10/18/2013 Vito Genna, Clerk COURT USE ONLY Check this box if this claim amends a previously filed claim. Court Claim Number: (If know Filed on: Check this box if you are aware that anyone clse has filed a proof of claim relating to this claim. Attach copy of statement giving particulars. atement that itemizes interest or charges.
NOTE: Do not use this form to make a claim for an administrative expense has arises after the backroper yills. You may file a request for payment of an administrative expense according to 11 U.S.C. § 203. New Or Creditor (the person or other entity to whom the debtor owes money or property): ABC Corporation Yane and address where notices should be sent: ABC Corporation Yane and address where notices should be sent: ABC Corporation Yane and address where notices should be sent: ABC Corporation Yane and address where payment should be sent (if different from above): Telephone number: email: Amount of Claim as of Date Case Filed: <u>500000</u> Amount of Claim as of Date Case Filed: <u>500000</u> Amount of Claim as of Date Case Filed: <u>500000</u> Amount of Claim is secured, complete item 4. If all or part of the claim is entitled to priority, complete item 5. (Check this box if the claim in secured, complete item 4. If all or part of the claim is entitled to priority, complete item 5. (See instruction #3) 4. Secured Claim (See instruction #4) (See Sym(a)(1)(A) or (a)(1)(B)) (See Sym(a)(A)) (See Sym(a)(1)(A) or (a)(1)(B)) (See Sym(a)(A)) (See S	U.S. Bankruptcy Court Southern District of New York 10/18/2013 Vito Genna, Clerk COURT USE ONLY Court Claim Number: (If know Filed on: Check this box if you are aware that anyone else has filed a proof of claim relating to this claim. Attach copy of statement giving particulars.
Sume of Creditor (the person or other entity to whom the debtor owes money or property): ABC Corporation Sume and address where notices should be sent: ABC Corporation Table Corporation	10/18/2013 Vito Genna, Clerk COURT USE ONLY Check this box if this claim amends a previously filed claim. Court Claim Number: (If know Filed on: Check this box if you are aware that anyone else has filed a proof of claim relating to this claim. Attach copy of statement giving particulars. atement that itemizes interest or charges.
Name and address where notices should be sent: ABC Corporation 123 Credit Lane New York, NY 10004 Telephone number: email: Name and address where payment should be sent (if different from above): Felephone number: email: Amount of Claim as of Date Case Filed: \$	Check this box if this claim amends a previously filed claim. Court Claim Number: (If know Filed on: Check this box if you are aware that anyone else has filed a proof of claim relating to this claim. Attach copy of statement giving particulars.
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1. Amount of Claim as of Date Cases Filed: \$	atement that itemizes interest or charges.
Anount of the claim is on parc case riscu: 1f all or part of the claim is entitled to priority, complete item 5. Check this box if the claim includes interest or other charges in addition to the principal amount of the claim. Attach a Basis for Claim: (See instruction #2) 3. Last four digits of any number by which creditor identifies debtor: 3a. Debtor may have scheduled account as: 3b. Uniform Claim Identi (See instruction #3a) 4. Secured Claim (See instruction #4) (See instruction #3a) Amount of arrearage included in secured by a lien on property or a right of setoff, attach required redacted documents, and provide the requested information. Nature of property or right of setoff: Real Estate Motor Vehicle Other Describe: Amount of Secured Annual Interest Rate (when case was filed) _% Fixed or Variable Annount of Secured S. Amount of Secured Amount Unsecured Annual Interest Rate (when case was filed) _% If any part of the claim falls into one of the followiand state the amount. Domestic support obligations under 11 Wages, salaries, or commissions (up to \$12,475*) C commend within 180 days before the case was filed created within 180 days before the case was filed created within 180 days before the case was filed created within 180 days before the case was filed created within 180 days before the case was filed created within 180 days before the case was filed created within 180 days before the case commend on or after if U.S.C. §507(a)(4).	atement that itemizes interest or charges.
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(See instruction #3a) (See instruction #3b) 4. Secured Claim (See instruction #4) Amount of arrearage included in secured information. Nature of property or right of setoff: Real Estate Motor Vehicle Other Describe: Basis for perfection Basis for perfection Value of Property: \$	er (optional):
4. Secured Claim (See instruction #4) Amount of arrearage included in secured information. Check the appropriate box if the claim is secured by a lien on property or a right of setoff, attach required redacted documents, and provide the requested information. Manount of arrearage included in secured information. Nature of property or right of setoff: Real Estate Motor Vehicle Other Describe: Value of Property: \$ Amount of Secured Amount of Secured Annual Interest Rate (when case was filed) % Fixed or Variable Amount Unsecured 5. Amount of Claim Entitled to Priority under 11 U.S.C. §507(a). If any part of the claim falls into one of the followi and state the amount. Wages, salaries, or commissions (up to \$12,475*) C carmed within 180 days before the case was filed C or the debtor's business ceased, whichever is earlier - 11 U.S.C. §507(a)(1)(A) or (a)(1)(B). Taxes or penalties owed to governmental units - 11 U.S.C. 0 Up to \$2,775* of deposits toward purchase, lease, or rental of property or services for personal, family, or household use - 11 U.S.C. §507(a)(7). Taxes or penalties owed to governmental units - 11 U.S.C. 0 *Amounts are subject to adjustment on 4/01/16 and every 3 years thereafter with respect to cases commenced on or after to 6. Credits. The amount of all payments on this claim has been credited for the purpose of making this proof of claim. (See in the secure of the claim has been credited for the purpose of making this proof of cla	
Check the appropriate box if the claim is secured by a lien on property or a right of setoff, attach required redacted documents, and provide the requested information. Nature of property or right of setoff: Real Estate Motor Vehicle Other Basis for perfection Value of Property: \$	and other charges, as of the time case was filed, laim, if any:
Nature of property or right of setoff: Real Estate Motor Vehicle Other Describe: Basis for perfection Value of Property: \$	s
Describe: Value of Property: \$	
Annual Interest Rate (when case was filed) _% Fixed or Variable Amount Unsecured S. Amount of Claim Entitled to Priority under 11 U.S.C. §507(a). If any part of the claim falls into one of the followi and state the amount. Domestic support obligations under 11 U.S.C. §507(a)(1)(A) or (a)(1)(B). Wages, salaries, or commissions (up to \$12,475*) C earned within 180 days before the case was filed or the debtor's business ceased, whichever is earlier - 11 U.S.C. §507(a)(1)(A) or rental of property or services for personal, family, or household use - 11 U.S.C. §507(a)(7). *Amounts are subject to adjustment on 4/01/16 and every 3 years thereafter with respect to cases commenced on or after the 6. Credits. The amount of all payments on this claim has been credited for the purpose of making this proof of claim. (See 1)	Claim: S
Amount of Claim Entitled to Priority under 11 U.S.C. §507(a). If any part of the claim falls into one of the followi and state the amount. Domestic support obligations under 11 U.S.C. §507(a)(1)(A) or (a)(1)(B). U.S.C. §507(a)(1)(A) or (a)(1)(B). Up to \$2,775* of deposits toward purchase, lease, or rental of property or services for personal, family, or household use – 11 U.S.C. §507(a)(7). *Amounts are subject to adjustment on 4/01/16 and every 3 years thereafter with respect to cases commenced on or after the 6. Credits. The amount of all payments on this claim has been credited for the purpose of making this proof of claim. (See 1)	C. 5000.00
 5. Amount of Claim Entitled to Priority under 11 U.S.C. §507(a). If any part of the claim falls into one of the followi and state the amount. Domestic support obligations under 11 U.S.C. §507(a)(1)(A) or (a)(1)(B). U.S.C. §507(a)(1)(A) or (a)(1)(B). U to \$2,775* of deposits toward purchase, lease, or rental of property or services for personal, family, or household use – 11 U.S.C. §507(a)(7). Taxes or penalties owed to governmental units – 11 U.S.C. §507(a)(8). *Amounts are subject to adjustment on 4/01/16 and every 3 years thereafter with respect to cases commenced on or after ti 6. Credits. The amount of all payments on this claim has been credited for the purpose of making this proof of claim. (See in the section of the purpose of making this proof of claim.) 	\$
 □ Domestic support obligations under 11 U.S.C. §507(a)(1)(A) or (a)(1)(B). □ Up to \$2,775* of deposits toward purchase, lease, or rental of property or services for personal, family, or household use - 11 U.S.C. §507(a)(7). □ Taxes or penalties owed to governmental units - 11 U.S.C. §507(a)(8). 1 1 U.S.C. §507(a)(7). □ Amounts are subject to adjustment on 4/01/16 and every 3 years thereafter with respect to cases commenced on or after the Second of all payments on this claim has been credited for the purpose of making this proof of claim. (See 1) 	g categories, check the box specifying the priority
Up to \$2,775* of deposits toward purchase, lease, or rental of property or services for personal, family, or household use - 11 U.S.C. \$207(a)(7). *Amounts are subject to adjustment on 4/01/16 and every 3 years thereafter with respect to cases commenced on or after the form the second of the purpose of making this proof of claim. (See 1)	ntributions to an Amount entitled to ployee benefit plan – priority: U.S.C. §507(a)(5).
*Amounts are subject to adjustment on 4/01/16 and every 3 years thereafter with respect to cases commenced on or after ti 6. Credits. The amount of all payments on this claim has been credited for the purpose of making this proof of claim. (See i	her – Specify \$ plicable paragraph of U.S.C. §507(a)(_).
6. Credits. The amount of all payments on this claim has been credited for the purpose of making this proof of claim. (See	date of adjustment.
	astruction #6)

13-10001-shl Claim 14-1 Filed 10/18/13 Pg 2 of 2

Documents: Attached are redacted copies of any documents that support the claim, such as promissory notes, purchase orders, invoices, itemized statements of running cocunts, contracts, judgments, mortgages, security agreements, or, in the case of a claim based on an open-end or revolving consumer credit agreement, a statement providing the nformation required by FRBP 3001(c)(3)(A). If the claim is secured, box 4 has been completed, and redacted copies of documents providing evidence of perfection of a security interest are attached. If the claim is secured by the debtor's principal residence, the Mortgage Proof of Claim Attachment is being filed with this claim. (See instruction #7, and the lefinition of "redacted".) O NOT SIND ORIGINAL DOCUMENTS. ATTACHED DOCUMENTS MAY BE DESTROYED AFTER SCANNING. f the documents are not available, please explain:					
8. Signature: (See instruction #8) Check th	e appropriate box.				
I am the creditor.	I am the creditor's authorized agent.	I am the trustee, or the debtor, or their authorized agent. (See Bankruptcy Rule 3004.)	 I am a guarantor, surety, indorser, or other codebtor. (See Bankruptcy Rule 3005.) 		
I declare under penalty of perjury that the ir Print Name: John Doe Title: Company: Address and telephone number (if different	formation provided in this claim is true and c Sample Pr	orrect to the best of my knowledge, information	on, and reasonable belief.		
	nom nouce adaless above).	e/ John Doe	10/18/2013		
		(Signature)	(Date)		
Telephone number: email:					
Penalty for presentin	g fraudulent claim: Fine of up to \$500,000 or	imprisonment for up to 5 years, or both. 18 U	.S.C. §§ 152 and 3571.		

The following is an example of the Official Bankruptcy Proof of Claim (B10) form for an Amended Proof of Claim filed electronically.

Name of Debtor: Jackson Jonathan NOTE: Do not use this form to make a claim, You may file a request for payment i Name of Creditor (the person or other entity to whom ABC Corporation Name and address where notices should be sent: ABC Corporation 123 Credit Lane New York, NY 10004 Telephone number: email:	for an administrative expense that arises of an administrative expense according to the debtor owes money or property):	after the bankruptcy filing. 11 U.S.C. & 503. ended	U.S. Bankruptcy Southern District of 1 10/18/201 Vito Genna, Ci COURT USE 02 Check this box if this claim amends a previously filed claim	Court New York 13 erk SLY
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Telephone number: email:	KOOT OT LOO	im	Court Claim Number:	14 (If known)
Name and address where payment should be sent (if o	1001 01 Cla		1	Filed on:
	different from above):		Check this box if you are aware that anyone else has filed a proof of claim relating to this claim. Attach copy of statement giving particulars.	_10/18/2013
Telephone number: email:				
1. Amount of Claim as of Date Case Filed: S If all or part of the claim is secured, complete item 4. Check this box if the claim includes interest or o	12245.00 If all or part of the claim is entitled to pri ther charges in addition to the principal a	ority, complete item 5. mount of the claim. Attach a stat	ement that itemizes interest or charg	cs.
2. Basis for Claim: (See instr	ruction #2)			
3. Last four digits of any number by which creditor identifies debtor: (See in	otor may have scheduled account as:	3b. Uniform Claim Identifier	(optional):	
 Secured Claim (See instruction #4) Check the appropriate box if the claim is secured by sectoff, attach required redacted documents, and provi Nature of property or right of setoff: Real E Describe: Value of Property: \$	a lien on property or a right of ide the requested information. state Motor Vehicle Other Fixed or Variable	Amount of arrearage a included in secured clai Basis for perfection: _ Amount of Secured Cl Amount Unsecured:	nd other charges, as of the time ca im, if any: \$	se was hied,
5. Amount of Claim Entitled to Priority under 11	U.S.C. §507(a). If any part of the claim	falls into one of the following	categories, check the box specifyin	g the priority
and state the amount. Domestic support obligations under 11 U.S.C. §507(a)(1)(A) or (a)(1)(B). O	Vages, salaries, or commissions (up to \$1) arned within 180 days before the case wa r the debtor's business ceased, whichever J.S.C. \$507(a)(4).	2,475*) Conta s filed empl is earlier - 11 11 U	ributions to an Amou oyee benefit plan – priori .S.C. §507(a)(5).	nt entitled to ty:
Up to \$2,775* of deposits toward purchase, lease, or rental of property or services for personal, family, or bouschold use - 11 U.S.C. \$507(a)(7).	axes or penalties owed to governmental t 507(a)(8).	anits – 11 U.S.C. Other appli 11 U	r – Specify \$ cable paragraph of .S.C. §507(a)(_).	
*Amounts are subject to adjustment on 4/01/16 and e	every 3 years thereafter with respect to ca	ises commenced on or after the d	late of adjustment.	

7. Documents: Attached are redacted copies of any documents that support the claim, such as promissory notes, purchase orders, invoices, itemized statements of running accounts, contracts, judgments, mortgages, security agreements, or, in the case of a claim based on an open-end or revolving consumer credit agreement, a statement providing the information required by FRBP 3001(c)(3)(A). If the claim is secured, box 4 has been completed, and redacted copies of documents providing evidence of perfection of a security interest are attached. If the claim is secured by the debtor's principal residence, the Mortgage Proof of Claim Attachment is being filed with this claim. (See instruction #7, and the definition of 'redacted'.) DO NOT SEND ORIGINAL DOCUMENTS. ATTACHED DOCUMENTS MAY BE DESTROYED AFTER SCANNING. If the documents are not available, please explain:						
8. Signature: (See instruction #8) Check the appropriate box.						
I am the creditor.	I am the creditor's authorized agent.	I am the trustee, or the debtor, or their authorized agent. (See Bankruptcy Rule 3004.)	I am a guarantor, surety, indorser, or other codebtor. (See Bankruptcy Rule 3005.)			
I declare under penalty of perjury that the information provided in this claim is true and correct to the best of my knowledge, information, and reasonable belief.						
Sample Amended						
Proof of Claim						