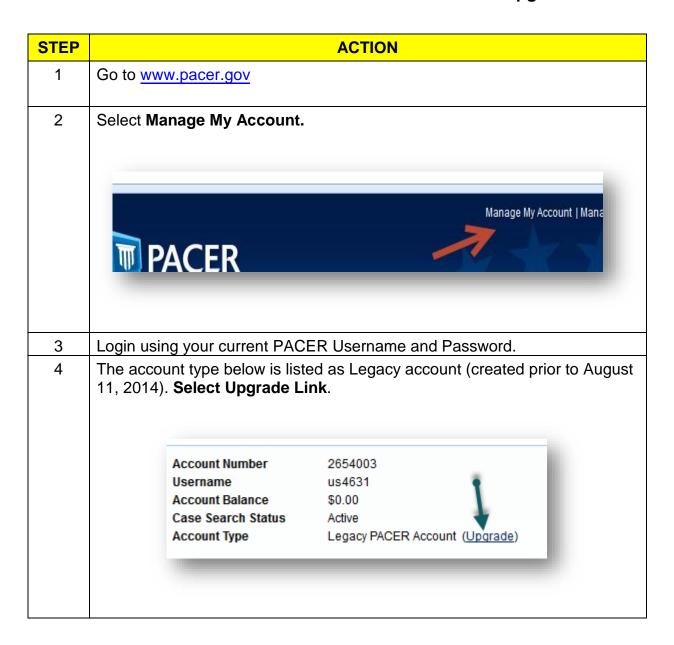
Upgrade Your PACER Account

User has an Individual PACER account which needs to be upgraded.



STEP	ACTION
5	Update and/or complete the required information. Click Submit when finished. In the Person tab, select the user type that best describes your situation. Government agency workers, check with your employer as to how you
	complete your registration.
	Select User Type
	OTHER COMMERCIAL ACCOUNT
	******** Government Accounts *********
	FEDERAL GOVERNMENT
	FEDERAL JUDICIARY
	STATE OR LOCAL GOVERNMENT

	INDIVIDUAL S
	STUDENT
	PAC 4
6	Create a User Name, Password (using the guidelines in the pop-up box), select and answer the security questions then click NEXT .
7	Click Upgrade Complete button. Your account is upgraded.

STEP ACTION

After login, select Manage My Account. The account type now displays **Upgraded PACER Account**.

Account Number 7030383
Username Njbtesterone
Account Balance \$0.00
Case Search Status Account Type Upgraded PACER Account

Your account has been upgraded!

- You will still need to access CM/ECF via the http://www.nysb.uscourts.gov/cmecf website using your current CM/ECF login prior to Go-Live.
- Once the court goes live on NextGen CM/ECF, you will link your new PACER account to your CM/ECF filing account.
- You will then use your PACER username and password to access CM/ECF for NYSB and other courts who have upgraded to NextGen.

NOTE: Be sure to link with your CM/ECF Account in fall 2018.